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ABSTRACT

The Centre for Curriculum, Transfer and Technology (British Columbia) prepared its 2000/2001 Annual Report to summarize key projects and activities and their outcomes over the last fiscal year. The centre has managed numerous projects for the Ministry of Advanced Education, Training, and Technology, as well as other clients. Throughout this wide array of activities are two central themes: (1) collaboration among postsecondary educators, institutions, and their partners; and (2) innovation in teaching and learning. These themes reflect the mandate of the center, which is to work with its postsecondary partners to help move forward on a number of systemwide initiatives that improve access to and the relevance and quality of learning opportunities for British Columbians. These initiatives involve projects in three main areas: educational technology implementation, provincial curriculum development, and assessment and outcomes. A significant trend in the work over the past year has been the increasing importance of educational technology and, in particular, the e-merge project, a project designed to develop and deliver online educational programs collaboratively across institutions. The e-merge project is serving a major integrating function for innovative work at institutions and at the center. This document discusses several other projects in detail, as well as expenditures, revenues, and other financial information. (JA)

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ED 455 876

ANNUAL REPORT

2000/2001

CENTRE FOR CURRICULUM, TRANSFER & TECHNOLOGY

www.c2t2.ca

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2000/2001 Annual Report

June 2001

Prepared by C2T2 Staff

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Centre for Curriculum, Transfer & Technology Annual Report 2000/2001

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Message from the Board Chair

On behalf of the Board of Directors of the Centre for Curriculum, Transfer & Technology (C2T2), I am pleased to present the Centre's *2000/2001 Annual Report.* The last year has been an important one for the Centre in terms of its continuing development as a flexible organization providing value-added services and products that benefit the Ministry of Advanced Education, Training and Technology (MAETT), BC's post-secondary educators and institutions, and the province as a whole. The Centre continues to play a key role in facilitating collaborative efforts among BC's diverse post-secondary institutions. Such collaboration is becoming more and more important as the nature of our differentiated post-secondary system continues to evolve. As well, the focus of the Centre's work on flexible access for learners is becoming increasingly important as many of today's adult learners engage in educational opportunities as lifelong learners with busy lives.

I would like to thank the members of the Centre's Board for their dedication and support over the last year. I would also like to thank the staff of the Centre for continuing to display a high level of commitment and professionalism in their work. Finally, I would like to extend thanks to post-secondary educators and institutions across BC for their willingness to participate in a host of collaborative activities of benefit to learners across the province.

Danny Bradford
Board Chair

Board of Directors

Danny Bradford	BC Government and Service Employees' Union (Chair)
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Bruce Cline	Ministry of Social Development and Economic Security
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Devron Gaber	ex officio
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Jim Soles	The Universities Presidents' Council of BC
Heather Sproule	C2T2 Staff
Ian Wickett	Advanced Education Council of BC
Susan Witter	Council of Chief Executive Officers
Ed Wong	Business Council of BC

Message from the CEO

The Centre for Curriculum, Transfer & Technology (C2T2) has prepared the *2000/2001 Annual Report* to summarize our key projects and activities and their outcomes over the last fiscal year. The reader will notice that the Centre has once again been involved in a large number of diverse activities with the post-secondary system over the past year. We've also managed numerous projects for the Ministry of Advanced Education, Training and Technology (MAETT), our primary funder, and for other clients.

Throughout the breadth and depth of this wide array of activities are two central themes: (1) collaboration among post-secondary educators, institutions, and their partners and (2) innovation in teaching and learning. These themes reflect the mandate of the Centre, which is to work with our post-secondary partners to help move forward on a number of innovative, system-wide initiatives that improve access to and the relevance and quality of learning opportunities for British Columbians. These initiatives involve a variety of projects in our three main areas of work: educational technology implementation, provincial curriculum development, and assessment and outcomes.

An important trend in our work over the past year has been the increasing importance of educational technology and, in particular, the *e-merge* project, a system-wide project designed to develop and deliver online educational programs collaboratively across institutions. The *e-merge* project is serving a major integrating function for innovative work at institutions and at C2T2.

This integration is very evident in the pilot work conducted over the last year in the Applied Business Technology (ABT) program. ABT faculty had already done much work together over the years with C2T2 to develop common outcomes for its curriculum across the province. Faculty then determined that converting the provincial curriculum for online delivery was best accomplished working collaboratively across institutions. At the same time, it made more sense to develop a provincial approach to PLA assessment online rather than reinventing the online service at each institution.

The ABT pilot and the *e-merge* project demonstrate two important trends: the first is the strategic use of Ministry and institutional resources from varying sources to make changes across an entire program area. The second is a "merging" of educational technology, outcomes-based curriculum, and flexible assessment, both at the field level and at C2T2. The Centre envisions our future work with the system and on behalf of MAETT moving more and more in this integrated direction.

The last year has been a busy, productive, and exciting one at the Centre. We have strived to provide high quality service that results in the efficient use of resources at the provincial level. I would like to conclude by thanking the Board for its direction and support and the staff at the Centre for their hard work and dedication throughout the year.

Devron Gaber
Chief Executive Officer

Introduction

The following report has been prepared using a number of tables, charts, and graphs as well as headings and subheadings to make the information more accessible and readable. The report represents the wide variety of work done by C2T2 for the Ministry of Advanced Education, Training and Technology (MAETT) and other clients in the 2000/2001 fiscal year. However, our recent educational technology conference, *Connections 2001,* held May 5 to 8, 2001 in Whistler, BC, is also included as the planning of this major, successful conference was a significant part of our work in 2000/2001.

The report begins by highlighting the major projects that we have been involved in and reports and discussion papers we have produced over the past year in curriculum development, educational technology, assessment and outcomes, and other areas. The report also describes our ongoing efforts to help educators and institutions across the province share good practices through a host of face-to-face and virtual networking opportunities. Information on the work we have been involved in with provincial universities is provided in Table 14. We also emphasize some of the projects we have managed for other clients, such as our work for the Industry Training and Apprenticeship Commission (ITAC) and for MAETT and the federal government on developing Labour Market Information products. We conclude the report with the 2000/2001 audited financial statements and a set of figures describing funding sources and expenditures.

Major Projects

Curriculum Projects

The Centre works with the public post-secondary system to develop provincial curriculum resources. There are several advantages to and efficiencies gained from developing resources on a system-wide basis, including:

- Funds are used to develop one quality product, avoiding duplication of effort and cost through development at each institution.
- C2T2 holds the copyright to resources for the provincial government; thus, resources are shared with all public post-secondary institutions on a cost-recovery basis.
- Provincial curriculum is developed to high standards by experts from the field in cooperation with advisory committees made up of post-secondary educators and representatives from industry and professional bodies.
- Provincially developed, outcomes-based curriculum is readily available for conversion for online delivery.

Projects managed by the Centre are funded by MAETT and other clients. Table 1 summarizes the 2000/2001 project activities the Centre managed in collaboration with our system partners. The data is presented by project status according to the funding source. Detailed analysis is provided for the following MAETT funding areas:

- Provincially Initiated Curriculum (PIC) projects selected by MAETT on an annual basis to meet provincially identified needs (Please refer to Appendix 1 for a list of major PIC projects approved in 1999/2000 and 2000/2001.
- Locally Initiated Curriculum (LIC) projects selected by a committee of deans and designed to meet local college or institute needs.

Table 1: **Summary of Curriculum and Other Project Work for 2000/2001**

Projects Grouped by Funding Source

	# Started	# Completed	# Continuing
MAETT			
2000/2001 PIC	15	4	11
Pre-2000/2001 PIC	1	34	37
2000/2001 LIC	21	0	21
Pre-2000/2001 LIC	0	20	20
Other Added Projects *	60	49	48
ITAC	5	6	8
Other sources+	11	16	4
TOTALS	**113**	**129**	**149**

* Includes Labour Market Information (LMI)
+ Sources include: other ministries, federal government, and private sector clients

Curriculum resources are developed for a range of program areas. Some examples of resources developed this year include:

- Four distance delivery courses that meet Ministry for Children and Families Level 2 competencies for the child welfare/child protection specialties of the Bachelor of Social Work and Child and Youth Care degree programs.
- Online courses for delivery via the Internet in the areas of biodiversity and taxonomy, introduction to space science and astronomy, business and technical writing, and searching the Internet for information on the environment.
- Student resource materials for ABE advanced algebraic math, a continuing education certificate in non-profit management, and a vegetarian cooking course.
- Learning outcomes and assessment tools for forest workers, dental assistants, and early childhood education workers.

Table 2 reflects the multiple program areas that are covered by the curriculum projects managed during the past year.

Table 2: **Summary of Curriculum Projects by Program Area for 2000/2001**

	# Completed	# Continuing
Adult Basic Education	15	28
Academic, Fine, & Applied Arts	6	12
Adult Special Education	3	2
Business & Office Administration	4	11
English Language Training	3	3
Health	5	10
Hospitality, Recreation, & Tourism	11	4
Human Services	19	16
Natural Resources	7	8
System Support	37	37
Trades & Technologies	7	13
Other	12	5
TOTALS	**129**	**149**

Product Distribution

Once projects are completed, curriculum products are distributed in a variety of way: to the public post-secondary system. Frameworks and reports are available on the Web. Student resources, mostly for ABE and trades programs, are sold through the Open Learning Agency (OLA). Licenses are granted to the institutions to reproduce and adapt instructional resources (e.g. instructor guides, distributed learning course packages). Older materials, large items, and local products are loaned. The Centre provides access to all the curriculum products developed since 1988.

Table 3: **Summary of Distribution of Curriculum Products for 2000/2001**

Web	
Total Web Documents	59
New Web Documents	21
Hits on Curriculum Website	444,803
Loans	
Total Items in the Collection	3650
Items Loaned	266
Borrowers	67
Licenses	
Items Licensed	10
Institutional Licenses	13

$6.5 MILLION SAVED!

C2T2's predecessor, The Centre for Curriculum and Professional Development, started its cost-recovery publishing and distribution service with OLA in 1988/1989. In the prior year the Province provided $530,000 for curriculum printing. Assuming $500,000 a year expenditures over 13 years of operation, that's a savings of $6.5 million to government.

C2T2 publishes, markets, and distributes its publications through OLA. Table 4 reflects the range of products, the number of customers served, and the volume of sales and printing. During 2000/2001 OLA instituted a number of improvements in the areas of warehousing and packaging, inventory systems and control, binding equipment, and printing specifications tracking. The customer service staff continued to consult with college bookstores and other clientele about products and service matters. Through 13 years of operation, OLA working with C2T2, has provided the instructors and students of BC with reasonably priced products and superior service.

Table 4: **Summary of Sales through OLA for 2000/2001**

Total Titles	1627
New & Revised Titles	83
Pages Printed	20,537,861
Pages Sold	19,857,143
Items Sold	270,581
Items Sold in BC	242,631

Advanced Education Media Acquisitions Centre (AEMAC)

Video programs and educational software are integral for the effective delivery of arts, science, and applied programs. Through provincial licensing and collaboration with the system, the Advanced Education Media Acquisitions Centre (AEMAC), located at Langara College, and funded by MAETT through a contract managed by C2T2, achieved significant savings, increased access to mediated learning resources, and ensured copyright compliance. The professional staff continued to provide expert advice to the public post-secondary system about intellectual property issues by way of presentations, papers, and consultation.

The self-supported *Fast Forward Educational Media Showcase,* held in May 2000 at Capilano College, is now one of the most successful in Canada. The two-day showcase offered one-stop previewing of hundreds of educational media products resulting in considerable cost savings as well as recommendations for provincial licenses and institutional purchases.

Table 5: **Summary of AEMAC Activities for 2000/01**

Acquisitions	
New Video Titles	120
Renewed Video Titles	163
New PD Titles	10
Educational Software	2

BENEFITS OF AEMAC

Provincial licenses provide significant savings for individual institutions, increased access to mediated learning resources, and copyright compliance.

e-merge: BC Online Programs

What seemed like a dream of the future is now quickly becoming a reality. Learners connected to the Internet are demanding greater access to courses delivered online. The question is how do we, as an educational system, collaborate together to create, deliver, and support online learners?

The *e-merge* initiative is a system-wide project for the development of online courses and programs in British Columbia. It involves multiple post-secondary institutions in a collaborative effort to "share" curricula, support services, administrative services, and credentialing. The *e-merge* initiative presents a unique opportunity for educational institutions to provide greater access to students who want to learn online. It allows educators to work with their colleagues across the system and presents them with an opportunity to shape the development and delivery of online programs.

Four program areas are involved in the *e-merge* initiative. The Applied Business Technology (ABT) program made an early start on developing course content for online delivery. Other programs becoming involved in online program development and delivery are Adult Basic Education, Bachelor of Tourism, and Associate of Arts.

The *e-merge* Steering Committee (comprised of Senior Officers and the ABT Planning Committee) has been instrumental in guiding the progress of the *e-merge* initiative. It has guided C2T2 in drafting papers on how to develop a collaborative model for creating and teaching online courses and programs. The model would provide online learner success services and support online registration and other administrative processes.

Applied Business Technology (ABT)

ABT is the first *e-merge* program to go online. ABT faculty saw a need to re-develop their curricula and deliver it online to provide greater access for students. Seven of the core courses are currently being offered. To the end of March 2001, 211 students registered in the seven courses since September 2000.

Currently, there are 11 online instructors teaching in the ABT Core Online program. Four institutions are providing learner support systems while six institutions are registering students. Overall, 13 institutions are participating in the ABT Core Online program to some degree. C2T2 staff have worked closely with a seconded ABT project coordinator and with the ABT Planning Committee. The groundbreaking nature of the initiative resulted in many day-to-day issues having to be resolved quickly. The project has now moved through the pilot phase and the delivery of the courses is becoming smoother

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Cycle of Improved Practice in Educational Technology

In creating the *Cycle of Improved Practice*, the Centre has worked with regional and national partners to find, annotate, and then rate the most valuable resources for educators who want to make better use of educational technology. The *Cycle* Website <www.c2t2.ca/cycle> contains annotated resources and examples of what others have done. The annotated resources include a variety of articles, research, Websites, books, and courses collected and rated by Canadian educators. There are also "Points of View" - mini case studies and interviews with educators using educational technology in their practice. The Website was launched at *Connections 2001* and contains over 130 resources on educational technology. The project is funded by a federal contribution grant from the Office of Learning Technologies (HRDC). The Association of Canadian Community Colleges (ACCC) and the TeleLearning-Centre for Networks of Excellence are also contributing partners to this national project.

Online Developers' Exchange Network (ODEN)

This growing provincial database contains details of online educational projects under development in BC's public post-secondary sector. Its purpose is to support the sharing of information, cooperation, and collaboration among colleagues working with educational technology. ODEN was launched in May 2000 by C2T2 and provides information on 52 projects and 168 developers <ODEN.c2t2.ca>.

1999/2000 PLA Enhancement Grants

Four enhancement grant projects funded by MAETT continued or were completed during 2000/2001. The purpose of these grants is to embed more efficient, uniform approaches to PLA practice in program areas across institutions. Each of the following projects has used a different methodology in implementing PLA in the program area.

- *The Integrated Model for PLA across the Curriculum—Collaborative Nursing Program* (CNP) *of BC* (11 institutions led by University of Victoria). This project resulted in a shared model/plan for implementation and evaluation across the CNP and the piloting of the plan on one course/set of courses.
- *Flexible Assessment for Increased Post-secondary Access and Success: A Provincial Initiative* (led by University College of the Fraser Valley). The outcome of this project was a set of online PLA resources (policies, procedures, and tools) for advanced and provincial Adult Basic Education (ABE) courses.
- *Applied Business Technology—PLA Online* (led by Northwest Community College). This project (an integral part of the ABT *e-merge* project) developed a Website that includes information about PLA, the process, and the tools for assessment across the province.
- *Enhancing Life-long Learning Transitions in Visual Arts, Media Arts, and Design through Prior Learning Assessment* (led by Emily Carr Institute of Art and Design). The products for this project are articulated PLA best practices at post-secondary institutions across the province, a provincial steering committee for PLA in the area of Fine Arts, Media Arts, and Design, and a provincial PLA Website.

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2000/2001 PLA Enhancement Grants

Four additional enhancement grant projects were brought to the approval stage in 2000/2001 for completion in the next year.

- *The Integrated Model for PLA across the Curriculum—Collaborative Nursing Program* (CNP) *of BC* (11 institutions led by UVIC). The product for Stage III is the implementation of a shared model/plan for PLA implementation throughout the CNP.
- *Flexible Assessment for Increased Post-secondary Access and Success: A Provincial Initiative* (led by University College of the Fraser Valley). The second year of funding for this project will result in provincial identification of mathematics and English proficiencies for entrance into Tourism and ABT programs.
- *Sustainability/Efficiency of PLA: A Provincial Report.* C2T2 is managing the production of a major research paper outlining the issues and barriers to sustaining PLA and making it more efficient in its delivery across the province. The paper will be completed by the end of June 2001.
- *Development of an Assessment Guide for the Provincial Tourism Hospitality Diploma Program.* The outcome of this project will be a set of criteria, evaluation tools, and assessment practices for the Tourism Hospitality diploma program.

Labour Market Information (LMI)

In today's world, efficient and timely collection, processing, analysis, and application of information are viewed as an essential requirement for effective planning and decision-making. This is particularly true in the case of career, learning, and labour market information (LMI), where both individuals and organizations are making human capital investment decisions based on current and future trends and developments in the labour market.

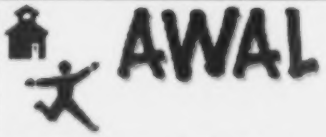
New Directions in LMI is an initiative sponsored by MAETT and managed by the Centre to provide students and educators with enhanced career, learning, and labour market information for labour market related planning and decision making purposes. This year there were 30 projects managed, including revisions to the popular publications *A Guide to the BC Economy and Labour Market, Making Career Sense of LMI,* and *Work Futures.*

The federal government, through Human Resources Development Canada (HRDC), contributed funds to six joint projects with MAETT in the *New Directions in LMI* initiative. These included the three projects listed above as well as *Accessible LMI for People with Disabilities, Work Search Tutorial,* and *BC WorkInfoNet.*

This joint funding by two levels of government provides an excellent example of the valuable role played by C2T2 in managing complex, multi-project initiatives across fiscal years for multiple clients working together to meet common goals.

Industry Training and Apprenticeship Commission (ITAC)

The Industry Training and Apprenticeship Commission (ITAC) has become an established and valued client of the Centre over the last year as the relationship between the two organizations has evolved. Curriculum projects (as listed in Table 1) are managed by C2T2 for ITAC for agreed upon administrative and overhead fees. The establishment of a Memorandum of Understanding between the two organizations in 2000/2001 has made staffing and project management planning more predictable.



Applications of Working and Learning (AWAL)

C2T2 assumed responsibility for the AWAL project from the Centre for Applied Academics in April 2000.

AWAL: The Applications of Working and Learning (BC) Project

The AWAL (BC) project helped middle and secondary school educators connect classroom curriculum with how that theory and content is applied in a workplace setting. This one-day professional development activity resulted in the creation of classroom "seed ideas" accessible through the AWAL Website <www.awal.c2t2.ca>. Funded by the Ministry of Education (MOE) and HRDC and running from December 1997 to November 2000, the project involved schools and businesses throughout the province.

Project Participation

	Year Total (Apr. 1-Nov. 30/00)	Project Total (Dec. 97-Nov. 30/00)
School Districts	15	35
Schools	19	102
Educators	61	433
Companies	34	186
Classroom Activities	112	814

AWAL: National Project

Building on the success of the AWAL (BC) project, HRDC committed funding to a three year national project, effective December 2000. Work has begun to implement AWAL in New Brunswick and Ontario and discussions have started with Saskatchewan, Northwest Territories, and Alberta. A national version of the AWAL brochure was produced and preliminary activity was undertaken to enhance the appearance and functionality of the Website.

Project Participation

	BC*	ON	NB	TOTAL
School Districts	1	2	2	5
Schools	1	6	19	26
Educators	12	12	59	83
Companies	9	12	36	57
Employees	16	16	70	102
Classroom Activities	22	13	85	120

*While administered under the AWAL national project, BC activity was funded by BC Ministry of Education monies carried forward from the AWAL (BC) project.

FOODSAFE

C2T2, with the advice of a steering committee consisting of representatives from industry, government, and education, is responsible for maintaining, revising, and distributing the FOODSAFE program materials on behalf of the province. This highly successful training program is designed to prepare secondary school learners as well as front line staff, managers, and supervisors of restaurants in safe food handling procedures. In 2000/2001 overall enrolment in BC FOODSAFE training courses increased by 44% in response to legislation requiring food service establishments to have at least one certified worker on the premises. The Workers' Compensation Board, in partnership with the FOODSAFE Steering Committee, is funding a project to revise all of the Level 1 course materials to integrate worker health and safety content to help prevent workplace accidents and injuries.

FOODSAFE
CERTIFIES & TRAINS

In 2000/2001 over 40,000 Level 1 and 1,000 Level 2 FOODSAFE certificates were issued by the Ministry of Health in BC

The FOODSAFE program is used extensively to train industry workers in several other provinces including Alberta, Saskatchewan, Manitoba, and New Brunswick

Instructor Diploma Program (IDP)

The *IDP*, in conjunction with Vancouver Community College, was co-managed by C2T2. This provincial program, delivered by VCC, attracted 2538 registrants to 179 courses – 87 of which were offered outside the Lower Mainland. In addition, 252 participants were awarded provincial diplomas, which were prepared for MAETT Minister's signature by the Centre.

Pacific Leadership Development Institute (PLDI)

The *PLDI* was developed over the last fiscal year as a replacement for the *Pacific Management Development Institute (PMDI)*, which was last offered by the Centre in 1999. *PLDI* was developed working with a group of senior administrators from the college, university college, and institute system and is based on a survey of the needs of BC administrators. The Institute is being designed for individuals wanting to improve leadership knowledge and abilities and/or move into more senior leadership positions. It is also being designed to assist institutions with succession planning in light of the large retirement bulge beginning to move through institutions. The first *PLDI* will be offered in June 2001 at Dunsmuir Lodge in Victoria with a follow-up session planned for February 2002 in Vancouver.

Ministry of Education (MOE)

The Centre provided services to MOE including:

- Coordinating, in cooperation with the BC Council on Admissions and Transfer (BCCAT), the placement of secondary representatives on provincial articulation committees. In 2000/2001, 62 representatives were identified for 69 articulation committees, 39 attended articulation committee meetings, and 32 filed reports outlining the topics discussed.
- Acting as the secretariat for the Career Technical Centre (CTC) Council which met twice during the year. The outcome of these meetings was the coordination of policy advice to MOE regarding CTC funding and development and sharing of information and resources related to the setting up of a CTC.

Reports and Discussion Papers

Part of C2T2's role involves the production of reports and discussion papers designed to describe activities in the post-secondary system and promote discussion on emerging educational issues.

Table 6: **Summary of Reports and Discussion Papers for 2000/2001**

Report	Description	Publication/ Launch Date	URL
PLA Annual Report 1999/2000	Describes PLA activity, issues, and successes in the 1999/2000 fiscal year	December 2000	www.c2t2.ca/PLA
Towards a Learning Province: Recognizing and Crediting Learning in British Columbia	Outlines a vision for PLA by examining the interests of various stakeholders identified at a February 2000 visioning session. Participants examined progress to date and identified work still to be done.	December 2000	www.c2t2.ca/PLA
The Learners' Perspectives on Prior Learning Assessment	Highlights the results of a survey of PLA students at 13 post-secondary institutions in BC. The report gives a window into the state of PLA in BC in the late 1990s	December 2000	www.c2t2.ca/PLA
Campus-based Professional Development: A Descriptive Study of Structures and Practices	A study of how 18 BC post-secondary institutions coordinate and provide campus-based (in-house) professional development services for faculty. Identifies emerging themes and issues.	December 2000	
Information Technology Infrastructure Inventory (1999/2000)	A report on the status of technologies and telecommunications used at BC colleges, university-colleges, institutes, and OLA	May 2000	www.c2t2.ca/edtech
e-merge:			
Discussion Papers #1 & #2	Models on how online programs can be developed and delivered collaboratively	November 2000 & February 2001	www.c2t2.ca/emerge/reports.html
Report to the Senior Educational Support Officers' Committee	History and background on distributed learning and the *e-merge* initiative	November 2000	www.c2t2.ca/emerge/reports.html
Registration Model	A discussion paper on how a shared registration tool could be constructed for online courses developed and delivered collaboratively across the province	Summer 2000	www.c2t2.ca/emerge/reports.html

1999/2000 PLA Annual Report Highlights:

26 public post-secondary institutions awarded credit through PLA

The number of learners who received credit increased by 537 over the previous year

457.1 PLA FTEs were generated as a result of successful PLA processes, over a 100% increase since 1998/1999

72 new programs/courses began offering PLA credits, bringing the four-year total to 440

Networking Opportunities

Events

The Centre's reputation has continued to grow in the area of planning and implementation of system-wide professional development events for educators. These events provide a showcase for provincial expertise in post-secondary education. Table 7 provides highlights of events and activities offered to our clients.

Table 7: **Summary of Events for 2000/2001 (listed in date order)**

Event	Description	Date	Location	Participants
Web Access for People with Disabilities: Legal and Technical Issues	Moderated online discussion workshop	April/May 2000	Virtual	360+
Kaleidoscope 2000	Conference celebrating innovative good practice within the BC post-secondary education system	April 30, May 1 & 2, 2000	Vancouver	465
Chairs Development Institute	Academic leadership skills for chairs with various levels of experience	May 2000	Bowen Island	18
BC 2000 Innovation Awards in Educational Technology	Awards and Certificates of Recognition honouring the achievements of individuals and teams within the BC post-secondary system	May 2000	BCIT	19 nominations 29 recipients
Facilitator Development Workshop	Prepared faculty members to be Instructional Skills Workshop (ISW) facilitators at their own institutions	May 2000	Douglas College	19
Educational Technology User Group Spring Workshop	Professional development activity for faculty including the BC 2000 Innovation Awards in Educational Technology	May 2000	BCIT	112
Developing People Workshops	Trained social service organizations' supervisors and managers to implement Multi-Lateral Task Force competencies in the workplace	May 2000	Kelowna, Creston, & Prince George	45 25 26
Instructional Skills Workshop (ISW) Spring Institute	Advanced level facilitator development	June 2000	Naramata Conference Centre	26
Pacific Northwest Learning Centred Colloquium	Participants from 4 BC (Camosun College, College of New Caledonia, College of the Rockies and Malaspina University-College) and 2 American (Bellevue College and Pierce College) post-secondary institutions concluded a year-long professional development project in which they developed ways to bring learning-centredness into everyday practice	August 2000	Royal Roads University	59
PLA Enhancement Grant Workshop	Workshop for representatives of four provincial PLA Enhancement Grant projects	September 2000	C2T2	8

Table 7: **Summary of Events for 2000/2001 (listed in date order) (continued)**

Event	Description	Date	Location	Participants
Institutes on Inclusive Learning Environments	Training sessions and networking opportunities supported through the Safer Campuses Initiative	September 2000, & February 2001	Vancouver Community College & SFU Harbour Centre	18 16
Learning Assessment Network-BC (LAN-BC) Symposium	A workshop on portfolio assessment	October 2000	SFU Harbour Centre	50
Institutional Coordinators Working Group Fall meeting	Professional development sessions on PLA	October 2000	SFU Harbour Centre	30
Session for new PLA Coordinators	Workshop to prepare new PLA coordinators in their roles	October 2000	SFU Harbour Centre	10
Educational Technology User Group Fall Meeting	Professional development sessions on technology issues	November 2000	Kwantlen University College	59
Copyright and Distributed Learning	Moderated online discussion workshop	November 2000	Virtual	370+
IDP In-service	2 day in-service event for core and adjunct faculty teaching in the *IDP* with VCC	November 2000	Vancouver	29
ISW Fall Institute	Designed for individuals who offer ISW	November 2000	Bowen Island	22
Research Training for Literacy Practitioners	Assisted literacy practitioners in developing research skills to conduct literacy research projects	November 2000, & March 2001	Vancouver	12
PLA and the Trades	Forum to discuss PLA in the Trades co-sponsored with ITAC	February 2001	Richmond	50
Learning Objects	Moderated online discussion workshop	March/April 2001	Virtual	370+
Support for regional or provincial PD events	Awarded small keynote speaker grants for six regional or provincial events	2000	Various BC locations	Varied

In addition to the above Centre-sponsored professional development events, the Centre assisted AEMAC and Langara College with planning the *Fast Forward Educational Media Showcase* in May 2000 at Capilano College, attended by 366 delegates, involving 29 vendors.

connections 2001

Points of View
Teaching, Learning and Technology Conference

C2T2 organized and hosted its third provincial conference on educational technology. The conference was held in Whistler, BC, May 5-8, 2001. It was organized by a 13-member planning committee comprised of representatives from the BC public post-secondary system.

Connections 2001 was a great success! The key goal of the conference was to give participants the opportunity to network with their peers and to create a community of educators that will continue to support them in their teaching practice.

Highlights included:

- 447 participants from BC, across Canada, the USA, and international representatives
- All public post-secondary institutions were represented at this 3rd *Connections* conference
- 6 concurrent themes: Transforming Practice; Supporting the Educator; Developing Learning Communities; Tools, Systems and New Media; Building Partnerships; and Managing Knowledge and Information
- 73 presentations, including 13 hands-on lab sessions
- 6 pre-conference sessions and 5 post-conference sessions
- 4 keynote speakers
- 1 super session speaker on e-learning and portals
- 7 roundtable discussion groups
- 7 poster sessions
- 14 exhibits
- 3 Gold Sponsors, 3 Silver Sponsors, and 11 Bronze Sponsors
- Presentation of BC 2001 Innovation Awards in Educational Technology
- Website, final program, and delegate list to be used as a reference to continue the cooperation and collaboration between educators across the system
- Ace reporters to report highlights to the BC Educational Technology User Group (ETUG)
- Presenters to continue discussions using the Global Educators' Network (TeleLearning)
- Presentation URLs to be posted on the *Connections 2001* Website in June 2001

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Presentations and Displays

Centre staff provide presentations and displays of C2T2's work regularly at events organized by other institutions and organizations. Table 8 provides a sampling of the work done in the past year.

Table 8: **Summary of Presentations & Displays for 2000/2001**

Presentation	Description	Date	Location
Innovation 2000 - Focus on Learning	Exhibited information about the Centre's work for the College audience	May 2000	Camosun College
Tourism Educators' Conference	Presented and exhibited tourism and FOODSAFE curriculum products	May 2000	SFU
Vancouver Community College Pro D Day	Delivered keynote address	May 2000	Vancouver
Presentation on Inclusive and Internationalized Curriculum	Visit to BC by representative of Maricopa Community College, Arizona	August 2000	Victoria
Presentations on System-wide Innovative Initiatives	Visit to BC by Vice President of the League for Innovation Visit to BC by Manitoba Minister of Education	September 2000 March 2001	Victoria Victoria
14th Conference of Commonwealth Ministers of Education	Part of BC Village display at international conference of Commonwealth countries	November 2000	Halifax
Session on Safer Campuses Initiative	Presentation at the annual conference of CASSHE	November 2000	Victoria
Session on Inclusive Learning Environments	Presentation at the annual conference of the Professional and Organizational Development (POD) Network	November 2000	Vancouver
Okanagan University College	Educational technology initiatives	November 2000	Kelowna
Legal Education Society	Online education and educational technology initiatives	December 2000	Vancouver
PLA status report	Presentation to MAETT – post-secondary education division	January 2001	Victoria
Association of Canadian Community Colleges	Update on educational technology initiatives in BC	February 2001	Courtenay
Articulation Chairs, BCCAT	Report on list serve use by Articulation Committees and update on C2T2 curriculum-related projects.	February 2001	Vancouver
Senior Instructional Officers' Committee	Updates on *e-merge*, BCcourses.com, and *Connections 2001*	Various dates	Various locations
e-merge and online teaching and learning	16 presentations with various groups	Various dates	Various locations

Websites

The Website is fast becoming a principal means by which the Centre communicates with educators and provides opportunities for educators to network and share good practice. Table 9 lists examples of specific Websites launched or updated in 2000/2001 or at *Connections 2001*. C2T2 officially changed its URL in 2000/2001 from <www.ctt.bc.ca > to <www.c2t2.ca>.

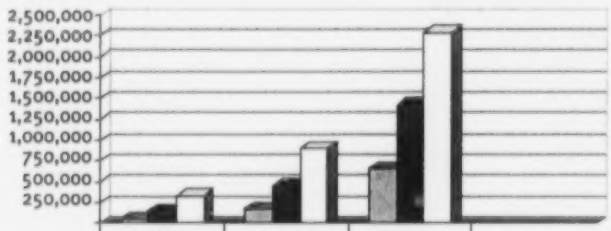
While continuing to maintain our current Website the Centre is developing a new Website to be launched in Fall 2001. This new site will be an even stronger resource for our partners, clients, and the general public.

Table 9: **Websites 2000/2001**

Website	Description	Launch Date/URL
Online Developers' Exchange Network (ODEN)	Online educational projects under development in BCs public post-secondary sector	May 2000 Oden.c2t2.ca
Good Practice Registry and Educator's Exchange	An outcome from the *Kaleidoscope 2000* conference that brings together local learning-centred practices with links to summaries of research and reference sources from local work	May 2000 www.c2t2.ca/GoodPractice
Prior Learning Assessment for Applied Business Technology	Web-based tool for faculty and students looking at the PLA option for ABT courses	January 2001 www.c2t2.ca/pla/abt
e-merge: Registration Web-based database	A Web-based registration service for the ABT Core courses (interim basis)	January 2001 Restricted Web Access
Connections 2001	An information Website outlining the *Connections 2001* program, sponsors, and delegate information	January 2001 www.c2t2.ca/c2001
Canadian Novels for Adult Learners: Resources for Instructors	Online resources for instructors to complement the OLA novel series originally funded by MAETT and the National Literacy Secretariat	January 2001 www.c2t2.ca/curric/novels
e-merge: BC Online Programs	Information Website on the *e-merge* initiative	February 2001 www.c2t2.ca/emerge
Forensic DNA Evidence: Investigative Procedures for Law Enforcement	Web-based tool to assist instructors in developing and delivering courses related to forensic DNA evidence. Complements the related OLA publication.	February 2001 www.c2t2.ca/curric/forensicdna
Cycle of Improved Practice in Educational Technology	A resource-based Website to help educators make better use of educational technologies	May 2001 www.c2t2.ca/cycle
Comparative Analysis of Online Educational Delivery Applications	On-going maintenance of the world-renowned site that compares online delivery applications	Ongoing www.c2t2.ca/landonline
FOODSAFE	Information and resources for instructors and students on the highly successful, flexible, restaurant industry educational program	On going www.c2t2.ca/curric/foodsafe
BCcourses.com	Web-based directory of courses that are delivered (fully or partially) via online or via other technological tools	Ongoing BCcourses.com

Table 10 shows how commitment to the continued development, maintenance, and improvements to C2T2's Website have been reflected in the number of visits from the public and post-secondary institutions in the last year.

Table 10: **Comparison of Website Statistics for 1998/1999, 1999/2000, and 2000/2001**



	Visits	Requests	Hits
Fiscal 98-99	**55,333**	171,499	656,961
Fiscal 99-00	**147,918**	450,319	1,422,208
Fiscal 00-01	**337,408**	894,733	2,292,613

- The number of ***Visits*** is an indication of how many times the site has been browsed through
- The number of ***Requests*** shows the total number of information pages displayed to all visitors
- The number of ***Hits*** is the grand total of all pieces of information displayed through the site during the year including information pages, images, logos, etc.

Peer-based Professional Development

Building on the Web-based *Good Practice Registry*, small subsidies of up to $1,000 were made available by C2T2 to institutions to enable educators to engage in professional development opportunities with their peers. Allowable costs included travel, audio/videoconference, release time and honoraria, and meeting expenses. The subsidies were intended to encourage the exchange of ideas and good practice and the building of networks of practitioners. Funds could be used for inter-institutional or intra-institutional peer exchanges. By the end of the fiscal year, 18 institutions had applied for funding to cover exchanges through spring and summer 2001.

Customized Consulting Services and Events Management

Consulting services were made available by C2T2 for institutions in specific areas that institutions and educators identified as important. The services that the consultants provided took a variety of forms including face-to-face and virtual means. The services were made available in the areas of: curriculum design and assessment practices, online learning environments, institutional effectiveness and learning cultures, and serving diverse learners. By the end of the fiscal year, 10 institutions had utilized the service and arranged for consulting services. Consultants were either Centre employees, contractors, or educators from the post-secondary system.

Besides the consulting services described on the previous page, C2T2 provided other customized services as described in Tables 11 and 12.

Table 11: **Examples of Customized Services and Consultations for 2000/2001**

Activity	Description
Educational technology institutional planning session	Assisted institutions (Langara College and Nicola Valley Institute of Technology) in making key decisions on how to incorporate technology into their strategic plans and the steps necessary for implementation
Support to professional associations	Planned and facilitated workshops at the Community Social Service Employer's Association AGM on the development and implementation of occupational competencies (October 2000)
PLA consultation	Provided ongoing consultation to assist in institutional PLA implementation at 28 public post-secondary institutions Provided support to PLA enhancement grant projects Provided support to ITAC in the development of PLA policies and services

Table 12: **Examples of External Events Management for 2000/2001**

Activity	Description
Learning Communities Workshop	Provided conference management services and workshop facilitator to the Ministry of Community Development, Cooperatives and Volunteers for a 2-day workshop held in Vancouver, June 2000
WPSE 2000 and Beyond	Provided initial conference management advice to *WPSE 2000 and Beyond* Planning Committee and a workshop facilitator for the 2-day conference held in White Rock, June 2000
Learning Communities Forum	Provided conference management services to the Ministry of Community Development, Cooperatives and Volunteers for a 1-day invitational forum held in Victoria, September 2000
Interchange on Canadian Studies Conference 2001	Provided initial conference management advice to the Ministry of Education for a multi-day conference held in Victoria, May 2001
SharED 2001	Providing conference management services to the Centre for Education Information (CEISS) for a 2-day conference to be held in Vancouver, November 2001

Ongoing Committees Supported by the Centre

The Centre works closely with a number of committees which provide advice and direction for its work. Committee members represent the post-secondary education system as well as business and labour, professional associations, non-profit groups, and government. The Centre also uses its resources to allow educators to meet and share good practices across institutions. Please see Table 13 on the next page.

Table 13: **Ongoing Committees Supported by the Centre in 2000/2001**

Committee	Description	Participants
ABT - PLA Website Development Committee	Developed the ABT/PLA Website	6
BC 2001 Innovative Awards in Educational Technology Adjudication Committee	Developed the Call for Nominations, adjudicated 25 nominations, and organized the awards presentation	9
Connections 2001		
Adjudication Committee	Adjudicated over 100 proposals	12
Planning Committee	Planned the program and activities for the 4-day event	13
Sponsorship Committee	Solicited corporations and organizations to support and sponsor Connections 2001	11
Curriculum project advisory committees	Hosted 93 project advisory meetings including 25 via teleconference	800 +
Deans' Curriculum Committee	Developed guidelines and objectives for annual LIC proposals	8
Educational Technology Coordinators	Supports communication between institutional representatives responsible for educational technology	35
e-merge		
ABT Core Planning Committee	Plans and supports development and delivery of online ABT Core courses	7
Steering Committee	Senior Officers and ABT Planning Committee members worked together to develop a model for implementation and funding for the *e-merge* initiative	15
FOODSAFE Steering Committee	Provides guidance to C2T2 regarding the FOODSAFE program	13
Infant Development/Supported Child Care Consortium	Supports communication and curriculum discussions between university, college, agency, and ministerial representatives	18
Institutional PLA Coordinators' Working Group (ICWG)	Membership of the ICWG consists of individuals with institutional responsibility for implementing PLA	28
Instructor Diploma Program Steering Committee	Oversees the delivery of this provincial program	8
Multi-lateral Task Force Steering Committee	C2T2 provides secretariat services to this committee that supports labour market mobility and career pathing in the social services sector	51
New Directions in LMI Steering Committee	Hosted an inter-Ministry committee to guide the projects in the labour market initiative	25
Pacific Leadership Development Institute (PLDI) Committee	Representatives from college, university college, and institute senior instructional officers' groups provide guidance for the design and implementation of PLDI	5
PLA Steering Committee	A broad-based group representing institutions and organizations involved in providing lifelong learning opportunities	18
Steering Committee of the Educational Technology User Group (SCETUG)	Plans the activities for the 370+ members of the Educational Technology User Group	13
University/College/Institute Professional Development (UCIPD)	Representatives from 18 colleges, university colleges, institutes, and universities meet twice a year to support their local and regional PD events and services	20

Participation with Universities

Educational initiatives in post-secondary education often involve partnerships among colleges, university colleges, institutes, agencies, and universities. Thus, many of the projects and committees in which the Centre is involved include the participation of one or more of BC's six universities, as outlined in Table 14.

Table 14: **Summary of Participation with Universities in 2000/01**

Project or Activity	RRU	SFU	TUBC	UBC	UNBC	UVIC	Other *
Projects and Initiatives							
Advanced Education Media Acquisitions Centre Clients	✔	✔	✔	✔	✔	✔	✔
BCcourses.com					✔		
Curriculum Project Contracts				✔		✔	
Developing a PLA Policy Template for Universities	✔	✔		✔	✔	✔	
Online Developers' Exchange Network (ODEN)					✔	✔	
PLA Enhancement Grant Project						✔	
Safer Campuses	✔	✔		✔	✔	✔	
The EXCHANGE (peer-based PD activities)	✔						
Events and Presentations							
BC/Washington Conference on Assessment	✔						
Connections 2001 - Attended	✔	✔	✔	✔	✔	✔	
Connections 2001 - Presented	✔	✔	✔	✔	✔	✔	
Fall Educational Technology User Group (ETUG) Workshop	✔	✔	✔	✔			
BC 2000 Innovation Awards in Educational Technology (nominations received)	✔		✔	✔			
ISW Facilitator Development Workshop		✔		✔		✔	
ISW Spring Institute		✔					
ISW Fall Institute		✔		✔			
Institutes on Inclusive Learning Environments	✔	✔		✔	✔		✔
Learning Assessment Network - BC (LAN-BC)		✔		✔			
Research Training for Literacy Practitioners				✔			
Spring Camp 2000 - Attended	✔	✔	✔	✔	✔		
Spring Camp 2000 - Presented			✔	✔			
Research and Reports							
Campus-based Professional Development: A Descriptive Study of Structures and Practices		✔		✔		✔	
PLA Annual Report	✔	✔		✔	✔	✔	
Committees and Networks							
BC 2000 Innovation Awards in Educational Technology Adjudication Committee		✔					
Connections 2001 Planning Committee		✔		✔			
Connections 2001 Sponsorship Committee		✔					
Connections 2001 Adjudication Committee		✔	✔	✔			
Curriculum Project Advisory Committees	✔				✔	✔	
Educational Technology User Group (ETUG) Network	✔	✔	✔	✔	✔	✔	
Infant Development/Supported Child Care Consortium				✔			
Instructional Skills Workshop (ISW) Network	✔	✔		✔		✔	
PLA Steering Committee		✔					TUPC, CUFA
PLA Institutional Coordinators' Working Group	✔	✔		✔	✔	✔	
Spring Camp 2000 Planning Committee		✔	✔				
Steering Committee of the Educational Technology User Group (SCETUG)		✔	✔				
University/College/Institute Professional Development Committee (UCIPD)		✔		✔		✔	
Vice Presidents' Academic Committee - Sub-committee on Distance Education	✔	✔	✔	✔	✔	✔	

*Other: TUPC – The Universities Presidents' Council of BC; CUFA – Confederation of University Faculty Associations

Participation with other Public Service Clients

The Centre managed projects for a number of public service clients in addition to MAETT. Among them are the following:

- Industry Training and Apprenticeship Commission
- Human Resources Development Canada (BC/Yukon region)
- National Literacy Secretariat, HRDC
- Office of Learning Technologies, HRDC
- FOODSAFE Steering Committee
- Workers' Compensation Board
- Ministry for Children and Families
- Ministry of Forests
- Ministry of Community Development, Cooperatives and Volunteers

The Centre also worked closely with other provincial agencies to ensure cooperation on projects and shared services wherever possible. Agencies included:

- BC Council on Admissions and Transfer
- Centre for Education Information
- BC Centre for International Education
- Contract Training and Marketing Society

Planning and Accountability

Planning

C2T2 prepared the following documents in the 2000/2001 fiscal year to assist in planning its existing and future activities:

- *The Business Plan for 2000/2001 and 2001/2002*, which lists the key strategies and priorities for the Centre's work over two fiscal years and which represents an operationalization of the Centre's 1999 Strategic Directions document.
- *A Functional Analysis of the Centre for Curriculum, Transfer & Technology*, which determines the Centre's core functions as an organization, the key activities under each function, and the indicators of success for those activities.
- *A Marketing Communications Strategy*, which provides a framework for all marketing and communication activities in support of the Centre's Strategic Directions and Business Plan.
- A report on the December 5, 2000 Planning Retreat of the C2T2 Board.

Accountability

C2T2 is fully accountable to MAETT and its other funders through a variety of reporting mechanisms:

- An annual management letter from MAETT which clearly describes the projects and activities that C2T2 is being asked to undertake, expected deliverables, and associated budget.
- Semi-annual and annual reports to MAETT on progress in meeting objectives.
- An annual audit which is part of the annual report.
- Quarterly reports on progress on all major projects to the C2T2 Board.
- Regular reports to other funders and clients on a regular basis as requested by the funders.

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AUDITORS' REPORT TO MEMBERS OF C2T2 THE CENTRE FOR CURRICULUM, TRANSFER AND TECHNOLOGY

The accompanying summarized statements of financial position and operations are derived from the complete financial statements of C2T2 The Centre for Curriculum, Transfer and Technology as at March 31, 2001 and for the year then ended on which we expressed an opinion without reservation in our report dated June 11, 2001. The fair summarization of the complete financial statements is the responsibility of management. Our responsibility, in accordance with the applicable Assurance Guideline of The Canadian Institute of Chartered Accountants, is to report on the summarized financial statements.

In our opinion, the accompanying financial statements fairly summarize, in all material respects, the related complete financial statements in accordance with the criteria described in the Guideline referred to above.

These summarized financial statements do not contain all the disclosures required by generally accepted accounting principles. Readers are cautioned that these statements may not be appropriate for their purposes. For more information on the entity's financial position, results of operations and cash flows, reference should be made to the related complete financial statements.

KPMG LLP

Chartered Accountants

Victoria, Canada

June 11, 2001

KPMG LLP, a Canadian owned limited liability partnership established under the laws of Ontario, is a member firm of KPMG International, a Swiss association.

Statement of Financial Position

March 31, 2001, with comparative figures for 2000	2001	2000
Assets		
Investments: treasury bills and government bonds (market value $6,160,580; 2000, $5,886,717)	$6,141,880	$6,030,151
Accounts receivable	797,406	743,020
Prepaid expenses	40,791	29,485
Capital assets (note 3)	243,431	289,269
	$7,223,508	$7,091,925
Liabilities		
Short-term bank indebtedness, secured by investments	$104,618	$434,016
Accounts payable and accrued liabilities	1,183,373	1,305,290
Deferred revenue (note 4)	4,379,121	4,239,263
	5,667,112	5,978,569
Net Assets		
Net assets invested in capital	243,431	289,269
Net assets restricted by the Board of Directors for:		
Capital replacement	60,000	60,000
Centre program and operational activities	402,978	366,583
Unrestricted net assets	849,987	397,504
	$7,223,508	$7,091,925

Statement of Operations

Year ended March 31, 2001, with comparative figures for 2000	2001	2000
Revenue (note 5):	$6,767,177	$6,677,807
Expenses:		
Staff salaries and benefits	1,747,866	1,567,777
Secondee salaries	379,059	546,785
Travel - staff	130,972	170,958
Professional fees	22,050	28,839
Travel - projects	196,775	179,914
Promotion and communication	18,972	5,214
Memberships and association fees	6,648	4,020
Insurance	17,736	17,433
Conferences and meetings	151,494	142,062
Office	239,298	225,278
Rent	215,570	252,640
Fees for projects and other services	3,446,851	3,282,308
Printing and copying	59,660	92,058
Amortization	81,744	140,763
Loss on sale of capital asset	124	954
Net recovery of Goods and Services Tax (note 6)	(390,682)	-
	6,324,137	6,657,003
Excess of revenue over expenses	$443,040	$20,804

See accompanying notes to financial statements.

Financial Details

Notes to Financial Statements Year ended March 31, 2001

1. General:

C2T2 The Centre For Curriculum, Transfer and Technology (the "Centre") is a not-for-profit organization registered under the Society Act (British Columbia).

The Centre promotes excellence in post-secondary education and training by providing support to educators in British Columbia so that learners will have access to high quality, relevant learning opportunities, and flexible delivery methods, designed to meet individual and societal needs.

Prior to its incorporation in December 1996, the organization was known as the Centre for Curriculum and Professional Development and was part of Camosun College. Active operations of the Centre as an independent organization commenced in April 1997. At that time, all assets, liabilities, and operations were transferred which included funds restricted for curriculum and other educational initiatives in progress totalling $7.2 million, as well as unrestricted funds totalling $1.2 million.

2. Significant accounting policies:

(a) Revenue recognition:

The Centre follows the deferral method of accounting for revenue as prescribed by the Canadian Institute of Chartered Accountants not-for-profit reporting requirements.

Restricted funds related to curriculum development and other educational initiatives are recognized as revenue in the period in which the related expenses are incurred. Unrestricted funds are recognized as revenue in the period in which they are received or receivable.

(b) Capital assets:

Capital assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives.

(c) Investments:

The carrying value for investments is cost, or in the case of certain investments purchased at a discount or premium, the carrying value is adjusted to amortize this discount or premium over the period to redemption.

(d) Measurement uncertainty:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

3. Capital assets:

	Amortization rate	Cost	Accumulated amortization	2001 Net book value	2000 Net book value
Computer hardware	1/3	$304,782	$257,825	$46,957	$57,371
Computer software	1/2	46,456	45,798	658	9,136
Furniture and fixtures	1/10	184,314	66,255	118,059	132,231
Leasehold improvements	1/10	127,735	49,978	77,757	90,531
		$663,287	$419,856	$243,431	$289,269

Amortization is provided on a straight-line basis over the annual amortization rates indicated above.

4. Deferred revenue:

Deferred revenue represents unspent funds restricted for curriculum and other educational initiatives to be undertaken in future periods on behalf of the provincial government and other clients.

5. 2001/00 Revenue:

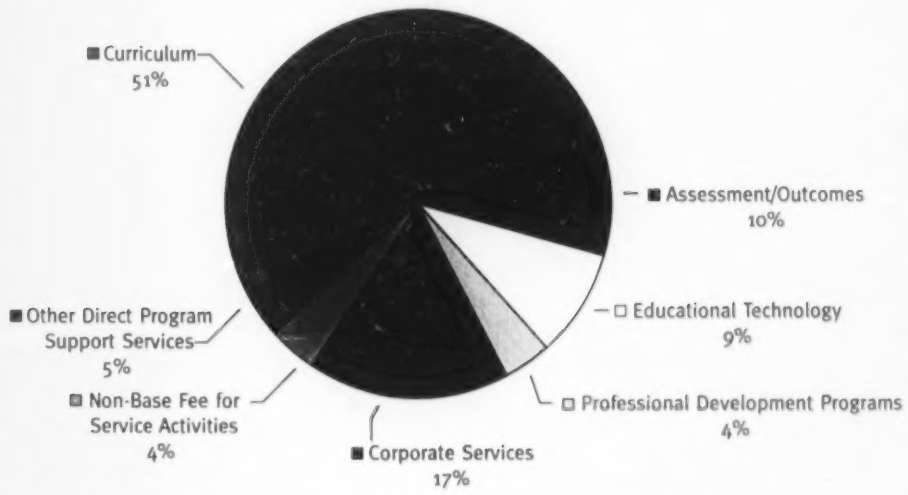
	2001	2000
Base fees from MAETT	$3,586,000	$3,330,033
Other MAETT fees	1,729,859	313,742
Other provincial fees	282,432	561,060
Federal project fees	476,749	48,790
Interest	356,423	373,451
Other revenue	475,572	442,608
Deferred revenue carried forward from 2000	4,239,263	5,847,386
Total amount available for Centre programs	11,146,298	10,917,070
Less revenue deferred for use in future periods (note 4)	4,379,121	4,239,263
Total 2001/00 revenue	$6,767,177	$6,677,807

6. Net recovery of Goods and Services Tax:

In 1999 the Centre filed a claim with Canada Customs and Revenue Agency ("CCRA") applying for full input tax credits ("ITCs") on GST paid beginning April 1997. Previously, the Centre only claimed 50% of GST paid as a rebate available to non-profit organizations. The Centre's claim was on the grounds that payments from the provincial government are a consideration for a supply. During the year CCRA approved the Centre's claim and the recovery of the excess GST paid for the period ended March 31, 2000 net of expenses to prepare the claim is $390,682. The Centre is now claiming full ITCs.

Figure 1

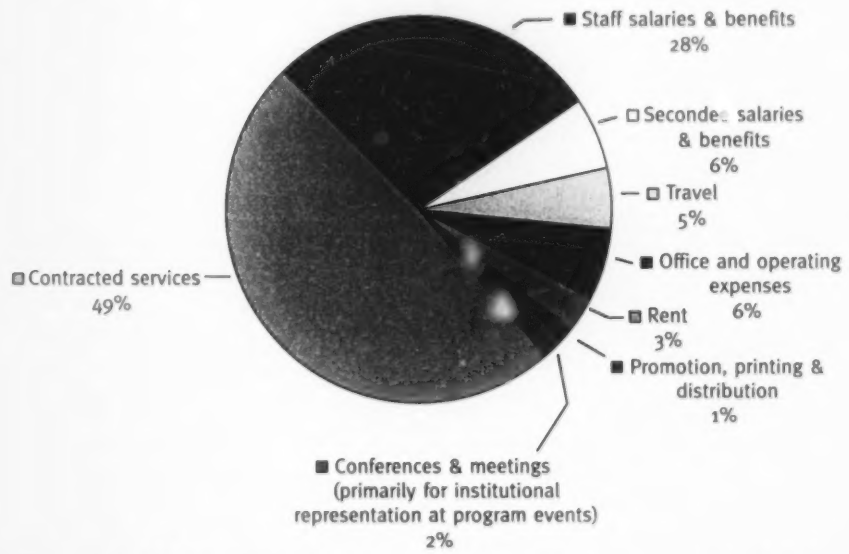
Expenditures by Program Area - 2000/01
(Total: $6.32 million)



Total expenditures of $6.32 million supported the Centre's corporate operations and various program activities during 2000/01. The chart shows the proportion of funds spent in each of the major program areas and includes the cost of staff involved in the direct delivery of program services in these areas.

Figure 2

Expenditures by Type (Program and Administration) - 2000/01
(Total: $6.32 million)



The Centre spent a total of $6.32 million in 2000/01. This was funded by revenue earned during the year ($6.77 million including deferred revenue) which was used to support various educational initiatives and corporate projects.

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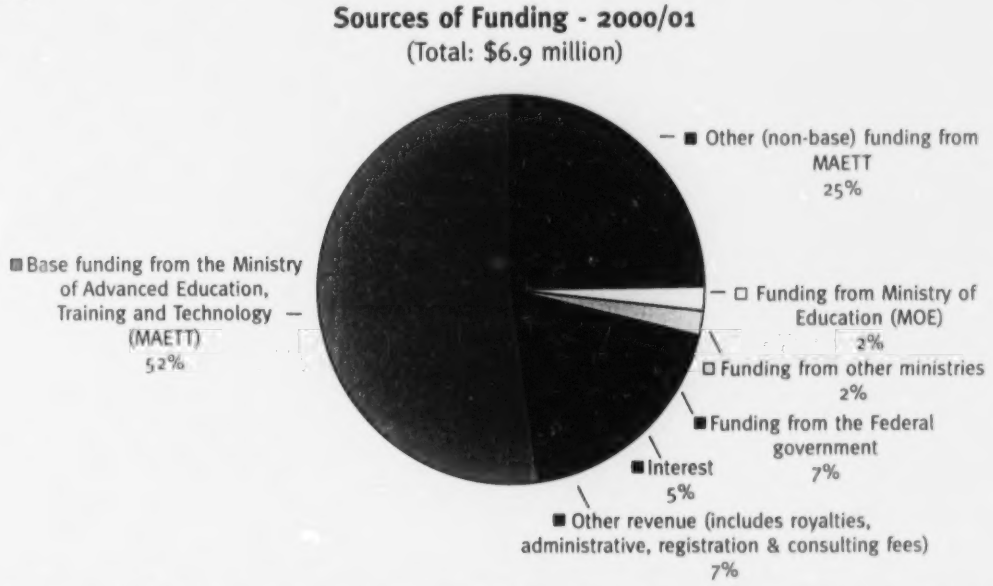
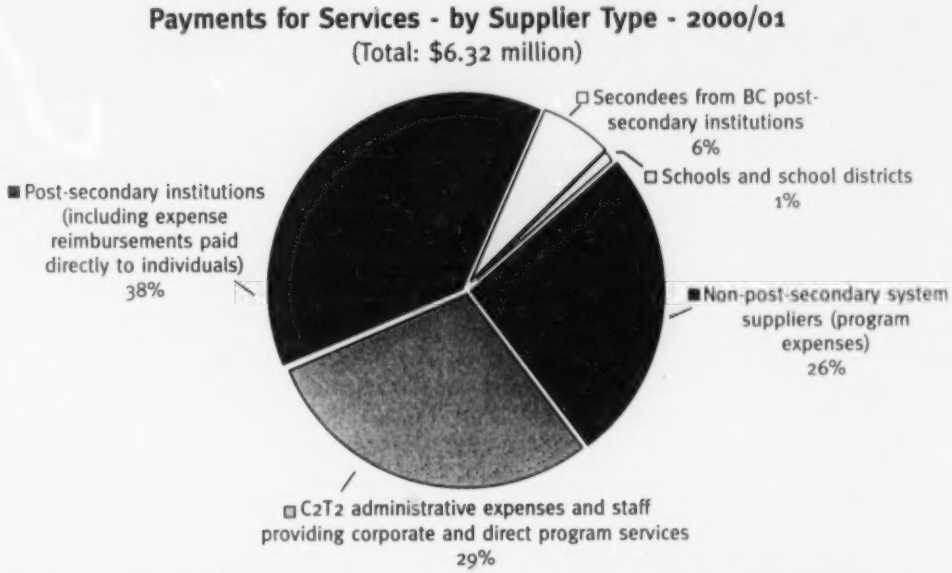
Figure 3


Sources of Funding - 2000/01
(Total: $6.9 million)
Other (non-base) funding from MAETT 25%
Base funding from the Ministry of Advanced Education, Training and Technology (MAETT) 52%
Funding from Ministry of Education (MOE) 2%
Funding from other ministries 2%
Funding from the Federal government 7%
Interest 5%
Other revenue (includes royalties, administrative, registration & consulting fees) 7%

The Centre received $6.9 million in new year funding in 2000/01. The two major funding clients (MAETT and the Federal government) provided 84% of these revenues while the remainder was earned from project work undertaken for other provincial ministries, as well as interest earnings on funds held for projects in progress. Deferred revenue increased $140 thousand for total earned revenues of $6.77 million.

Figure 4


Payments for Services - by Supplier Type - 2000/01
(Total: $6.32 million)
Secondees from BC post-secondary institutions 6%
Schools and school districts 1%
Post-secondary institutions (including expense reimbursements paid directly to individuals) 38%
Non-post-secondary system suppliers (program expenses) 26%
C2T2 administrative expenses and staff providing corporate and direct program services 29%

Expenditures to post-secondary institutions (including colleges, university colleges, institutes, agencies, and universities) and to school districts totaled 45% of overall payments for services. This includes funds for contract activity, direct payment to individuals within institutions to reimburse them for travel and other expenses that support the Centre's programs, and secondees. The Centre's policy is to contract services from within the post-secondary system wherever possible and to use other service providers only when necessary.

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Appendix 1

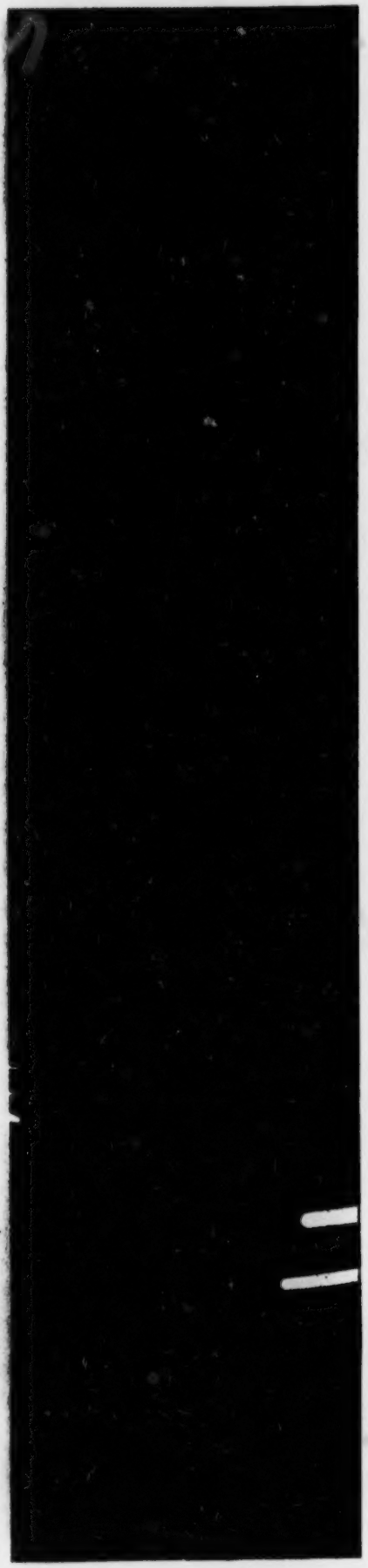
Provincially Initiated Curriculum (PIC) Projects

1999/2000

Provincial Education Plan for Non-Professional Workers in Psychogeriatric Care
Substance Use Course Redevelopment
Drafting Technology Learning Resources Web Site
Tourism Credential Recognition Prior Learning Assessment
Adventure Tourism Framework Phase II
Return on Training Investment Guide
Environmental Information Systems On-line Web Search Course Development
Wood Processing Technology Year 2 Learning Guides
Environmental Programs Brochure and Web Site
Fundamental Adult Basic Education (ABE) Social Studies Reading Modules
ABE English Assessment Package for Trades
ABE Advanced Algebraic Math Module
Small Scale Chemistry Labs for ABE
English Language Training (ELT) Articulation Guide Revision
Telephone Skills Adult ELT Learners Video and Workbook
Legal Skills for Human Service Professionals
Interdisciplinary Practice with Children and Families: Distance Education Course
Applied Business Technology (ABT) *e-merge* Phase I
High Tech Industry Needs Assessment

2000/2001

ABE Intermediate Math Revision
ABE Financial Math Module
ABE Electronics Feasibility Study
ABT *e-merge* Phase II
Environmental Management Systems-ISO 1400 Internal Auditor
Electronics Technology Link Program Phase I
ABE Provincial History Curriculum Enhancement
Child Welfare Practicum Project
Web-based Anatomy and Physiology Modules for Nurses
ABE and WebCT Delivery (*e-merge*)
Medical Office Assistant Handbook Update
Home Support Curriculum Development
Midwifery - Ontario Curriculum Adaptation
Distance Delivery Development - Bachelor of Tourism Management Courses
Early Childhood Education (ECE) Competencies Matching
Electronics Technology Link Program Phase II
Wood Processing Technology Learning Guides
Information Technology Worker Shortage Study



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